



# SEIGHFORD PARISH COUNCIL

## To the members of Seighford Parish Council:

You are hereby summoned to attend The Meeting of Seighford Parish Council to be held at Great Bridgeford Village Hall on Monday 20<sup>th</sup> January 2025 starting at 7.30pm

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Kelly Day Clerk & RFO: Tel: 07931 167 081 E-mail: [clerk@seighford-pc.org.uk](mailto:clerk@seighford-pc.org.uk)

## AGENDA

1	<b>To receive apologies and accept and record any reasons for absences</b>
2	<b>Declaration of interests:</b> a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992. b) To note the receipt of any written requests for dispensation.
3	Time allocated: 10 mins (7:45) <b>Public Open Forum:</b> Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes.
<b>Meeting of councillors only</b>	
4	Time allocated: 5 mins (7:50) <b>Updates from Borough/ County Councillors</b>
5	Time allocated: 5 mins (7:55) <b>Parish Council Meeting held on 18<sup>th</sup> November 2024</b> a) To receive the draft minutes for approval as a correct record and sign. b) Matters arising not covered elsewhere on the agenda. c) To discuss actions and outcomes from previous meeting.
6	Time allocated: N/A <b>Planning matters:</b> To consider any planning applications received since the last meeting.
7	Time allocated: 10 mins (8:05) <b>Parish Councillors Report:</b> Councillors to report on issues affecting their wards.
8	Time allocated: 5 mins (8:10) <b>Chairman's report:</b>
9	Time allocated: 15 mins (8:25) <b>Highways, Footpath &amp; Playing Field matters:</b> <ul style="list-style-type: none"> <li>• To approve quote for a new piece of play equipment in Seighford playfield.</li> <li>• To provide an update on discussions with the Landlord over the Seighford Playfield since October's Extraordinary meeting.</li> <li>• Councillors David Burgess, Richard Wilkes and Mark Hodgkins to provide their playground reports and raise any issues concerning their respective playfields.</li> <li>• To discuss the best procedure for inspecting playfields from 2025.</li> </ul>

10	<p>Time allocated: 5 mins (8:30)</p> <p>To provide an update on the criminal damage to 'slow cyclists' signs on the Derrington track and discuss alternative solutions, including the possible use of chicanes.</p>
11	<p>Time allocated: 5 mins (8:35)</p> <p>To discuss the replacement of the Hazelnut trees that were illegally removed from Black Hole Lane, Derrington.</p>
12	<p>Time allocated: 5 mins (8:40)</p> <p>To discuss the location for the planting of three trees being donated by Philip Horton on the boundary between Seighford Village Green and Church View House.</p>
13	<p>Time allocated: 5 mins (8:45)</p> <p>To approve the provision and payment of refreshments for April's Annual Parish Meeting.</p>
14	<p>Time allocated: 10 mins (8:55)</p> <p>To provide an update on the re-formatted asset list and methods to keep it up to date, including use of Parish Online.</p>
15	<p>Time allocated: 5 mins (9:00)</p> <p>To approve the civic amenity dates and locations for 2025 at a cost of £118 per visit.</p>
16	<p>Time allocated: 10 mins (9:10)</p> <p><b>Finance – Clerk:</b></p> <ol style="list-style-type: none"> <li>a) To approve bank reconciliation.</li> <li>b) To receive an update on expenditure against the budget for 2024/25.</li> <li>c) To approve accounts for payment.</li> <li>d) To approve projects for inclusion in the 2025/26 budget.</li> <li>e) To approve budget for 2025/26.</li> <li>f) To review the presented interest account options and approve the most appropriate account for the Parish Council.</li> </ol>
17	<p>Time allocated: 5 mins (9:15)</p> <p><b>Updates from Community Committee representatives:</b></p>
18	<p>Time allocated: 5 mins (9:20)</p> <p><b>Personnel and Recruitment</b></p> <ol style="list-style-type: none"> <li>a) To discuss recruitment ideas to the vacancy on the Great Bridgeford ward.</li> <li>b) To discuss the safe disposal of an old Parish Council laptop.</li> <li>c) Having regard to the recent resignations of Parish Councillors Neil Brown and Mark Turnbull, to discuss the arrangements to be made for the data relating to Seighford Parish Council business to be removed from their computer equipment including smart phones to ensure full compliance with GDPR.</li> </ol>
19	<p><b>To discuss and agree SPC news in the two church parish magazines</b></p>
	<p><b>Next meeting:</b> The next meeting of Seighford Parish Council will be held on Monday 17<sup>th</sup> March 2025 at Seighford Village Hall.</p>
	<p>Meeting Close</p>