



SEIGHFORD PARISH COUNCIL

To the members of Seighford Parish Council:

You are hereby summoned to attend The Meeting of Seighford Parish Council to be held at Great Bridgeford Village Hall on Monday 18th November 2024 starting at 7.30pm

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Kelly Day Clerk & RFO: Tel: 07931 167 081 E-mail: clerk@seighford-pc.org.uk

AGENDA

1	To receive apologies and accept and record any reasons for absences
2	Declaration of interests: a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992. b) To note the receipt of any written requests for dispensation.
4	Time allocated: 10 mins (7:45) Public Open Forum: Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes
Meeting of councillors only	
5	Time allocated: 10 mins (7:55) Updates from Borough/ County Councillors
6	Time allocated: 5 mins (8:00) Parish Council Meeting held on 16th September and Extraordinary Meeting held on 7th October 2024: a) To receive the draft minutes for approval as a correct record and sign b) Matters arising not covered elsewhere on the agenda c) To discuss actions and outcomes from previous meeting
7	Time allocated: N/A Planning matters: To consider any planning applications received since the last meeting
8	Time allocated: 10 mins (8:10) Parish Councillors Report: Councillors to report on issues affecting their wards
9	Time allocated: 5 mins (8:15) Chairman's report:
10	Time allocated: 15 mins (8:30) Highways, Footpath & Playing Field matters: <ul style="list-style-type: none"> • To provide an update on discussions with the Landlord over the Seighford Playfield since October's Extraordinary meeting. • Councillors to provide an update on playing fields inspections.

11	Time allocated: 15 mins (8:45) To report on the progress made with the legal transfer of land at Seighford Village Green to the Parish Council.
12	Time allocated: 5 mins (8:50) To present three quotes for the repair of the bus shelter and notice board in Derrington.
13	Time allocated: 5 mins (8:55) To note the resignation of Councillor Mark Turnbull and next steps to fill the vacancy.
14	Time allocated: 5 mins (9:00) Appointment of Parish Council representative to Great Bridgeford Village Hall Committee.
15	Time allocated: 0 mins (9:00) To note the annual, national NALC pay agreement to the Clerk backdated to 1st April 2024.
16	Time allocated: 15 mins (9:15) To present the findings from the Housing Needs Survey.
17	Time allocated: 5 mins (9:20) To approve dates and locations for all council meetings in 2025.
18	Time allocated: 5 mins (9:25) Cllr Mark Hayward to provide an update on the financial checks conducted for quarter two, ensuring that all internal finance controls have been accurately recorded and adhered to with any recommendations.
19	Time allocated: 15 mins (9:40) Finance – Clerk: a) To approve bank reconciliation b) To receive an update on expenditure against the budget for 2024/25 c) To approve accounts for payment. d) To discuss proposals and projects for inclusion in the 2025/26 budget. e) To consider the budget and approve the precept for 2025/26. f) In light of the balance of the current account, to discuss setting up an interest account with a bank or building society.
20	Time allocated: 10 mins (9:50) Update from Village Hall Committee representatives
21	To discuss and agree SPC news in the two church parish magazines
	Next meeting: The next meeting of Seighford Parish Council will be held on Monday 20 th January 2025 at Great Bridgeford Village Hall.
	Meeting Close