



# SEIGHFORD PARISH COUNCIL

Minutes of the Meeting of the Extraordinary  
Meeting held at Seighford Village Hall on  
Monday 7<sup>th</sup> October 2024  
Starting at 7.30pm

Kelly Day & RFO: Tel: 07931 167 081 E-mail: clerk@seighford-pc.org.uk

## Present

Councillor J Busby (Chairman)  
Councillor M Hayward (Vice-Chairman)  
Councillor D Price  
Councillor M Hodgkins  
Councillor R Wilkes  
Councillor M Turnbull  
Councillor P Brown  
Councillor D Burgess

SCC Mark Winnington

Members of the Public - 0  
Kelly Day – Clerk

7/10/24/1 <b>To receive apologies and accept and record any reasons for absences:</b> Cllr Jeremy Pert (apologies).
7/10/24/2 <b>Declaration of interests:</b> None to declare.
7/10/24/3 <b>Public Open Forum:</b> No members of the public present.
7/10/24/4 <b>Planning matters:</b> 24/39580/HOU – No objection. Proposed by David Price. Seconded by Mark Turnbull.
7/10/24/5 <b>Highways, Footpath &amp; Playing Field matters:</b> To discuss and agree on the next steps for the future of the Seighford playfield <ul style="list-style-type: none"><li>Cllr Price said there had be no progress on the lease and the Parish Council needs to negotiate over the clause which prevents the Parish Council from objecting to future planning applications made by the Landlord regarding the playfield or adjacent lands owned by the Landlord. All Councillors unanimously agreed that the Parish Council cannot accept this clause as part of the lease.</li></ul>

- Cllr Hayward suggested we make progress by putting some play equipment on the field while negotiations continue. It was agreed to wait until the lease terms had been agreed before any equipment is installed.
- The Clerk will write to PFK stating that the Parish Council cannot agree to the planning clause in the proposed lease.
- Cllr Price also suggested withdrawing the current planning application to the Borough Council, as it is no longer relevant. Councillors agreed that a decision on this will be made once a response is received from the Landlord. Depending on the outcome, Cllr Price may resubmit a new planning application for a change of use via the Borough Council's planning portal.

7/10/24/6

**To approve quotes to replace the notice board in Derrington and repair work to the bus shelter in Derrington.**

This was deferred to November's meeting where Cllr Busby will present two quotes.

7/10/24/7

**To discuss and adopt an amendment to the current Standing Orders with reference to public participation in light of NALC's guidance.**

Cllr Hayward read out a suggested amendment stating that the public must raise their hands if they wish to speak and their contributions must be relevant to the agenda item under discussion. Cllr Price expressed concern stating that the Parish Council meeting is not a public meeting and public input should only be allowed in the allocated public forum.

After discussion, it was agreed to make no formal amendments to the current Standing Orders. However, moving forward the public will be asked to raise their hands and will only be invited to speak at the Chair's discretion. Additionally, the Clerk will also place cards on the chairs outlining the format and protocol of the meeting. Proposed by Cllr Price. Seconded by Cllr Turnbull.

7/10/24/8

**Discussion on councillors' interest in attending any training sessions.**

Clerk to send a list of available training sessions to be considered at a future meeting.

7/10/24/9

**Cllr Mark Hayward to provide an update on the financial checks conducted for quarter one, ensuring that all internal finance controls have been accurately recorded and adhered with any recommendations.**

Cllr Hayward gave an overview of his recent quarterly checks and reported that no discrepancies were found.

7/10/24/10

**To agree and approve asset list for 2024.**

Update on assets:

- **Noticeboard in Derrington:** Cllr Hayward reported that he was unable to locate a second noticeboard near the Greenway, Derrington and suggested it be removed from the list if it can't be confirmed.

- **Benches in Derrington:** Cllr Brown noted that there are several benches in Derrington but was unable to identify which ones are owned by the Parish Council.
- **New benches in Seighford playfield:** The two new benches in Seighford playfield need adding to the asset list.

It was agreed to order the assets by ward and itemise each one. **Action: Cllr Price will revise and reformat asset list and re-circulate for final approval.**

7/10/24/11

**Cllr David Price application for nomination for membership of Staffordshire Parish Council's Executive Committee to represent the Stafford area.**

Proposed by Cllr Busby. Seconded by Cllr Brown.

**Next meeting:** The next Parish Council meeting will be held at Great Bridgeford Village Hall on Monday 18<sup>th</sup> November 2024 at 7.30pm.

The Chairman thanked members for their attendance and closed the meeting at 8.39pm.

DRAFT