



# SEIGHFORD PARISH COUNCIL

**To the members of Seighford Parish Council:**

You are hereby summoned to attend The Meeting of Seighford Parish Council to be held at Derrington Village Hall on Monday 16<sup>th</sup> September 2024 starting at 7.30pm

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Kelly Day Clerk & RFO: Tel: 07931 167 081 E-mail: [clerk@seighford-pc.org.uk](mailto:clerk@seighford-pc.org.uk)

## AGENDA

1	<b>To receive apologies and accept and record any reasons for absences</b>
2	<b>Declaration of interests:</b> a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992 b) To note the receipt of any written requests for dispensation
3	Time allocated: 10 mins (7:40) <b>Co-option:</b> To the available vacancy in the Great Bridgeford Ward
4	Time allocated: 10 mins (7:50) <b>Public Open Forum:</b> Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes
<b>Meeting of councillors only</b>	
5	Time allocated: 10 mins (8:00) <b>Updates from Borough/ County Councillors</b>
6	Time allocated: 5 mins (8:05) <b>Parish Council Meeting held on 15 July 2024:</b> a) To receive the draft minutes for approval as a correct record and sign b) Matters arising not covered elsewhere on the agenda c) To discuss actions and outcomes from previous meeting
7	<b>Planning matters:</b> To consider any planning applications received since the last meeting
8	Time allocated: 10 mins (8:10) <b>Parish Councillors Report:</b> Councillors to report on issues affecting their wards
9	Time allocated: 5 mins (8:15) <b>Chairman's report</b>
10	Time allocated: 15 mins (8:30) <b>Highways, Footpath &amp; Playing Field matters:</b> <ul style="list-style-type: none"> <li>To report on progress made with the application for planning permission and the preparation of the draft 10 year lease</li> </ul>

	<ul style="list-style-type: none"> <li>• Discussion and approval of quotes to replace the two benches in the Derrington park</li> <li>• To consider quotations for the two new signs at Derrington playfield in memory of Gill Cox</li> </ul>
11	<p>Time allocated: 5 mins (8:35)</p> <p>To provide an update on the noise at the DriveMe site</p>
12	<p>Time allocated: 5 mins (8:40)</p> <p>To discuss a donation to the Millennium Green volunteers in recognition of their efforts in building the new benches for the Seighford playfield</p>
13	<p>Time allocated: 5 mins (8:45)</p> <p>Discussion and approval of quotes for the 2025 grass and hedge cutting season in all 3 Wards</p>
14	<p>Time allocated: 5 mins (8:50)</p> <p>Discussion on councillors' interest in attending any training sessions</p>
15	<p>Time allocated: 10 mins (9:00)</p> <p>To discuss and adopt an amendment to the current Standing Orders with reference to public participation in light of NALC's guidance</p>
16	<p>Time allocated: 5 mins (9:05)</p> <p>To approve quotes to replace the notice board in Derrington and repair work to the bus shelter in Derrington</p>
17	<p>Time allocated: 5 mins (9:10)</p> <p>Cllr Mark Hayward to provide an update on the financial checks conducted for quarter one, ensuring that all internal finance controls have been accurately recorded and adhered with any recommendations</p>
18	<p>Time allocated: 5 mins (9:15)</p> <p>To agree and approve asset list for 2024</p>
19	<p>Time allocated: 5 mins (9:20)</p> <p><b>Finance – Clerk:</b></p> <p>a) To approve bank reconciliation</p> <p>b) To receive an update on expenditure against the budget for 2024/25</p> <p>c) To approve accounts for payment</p>
20	<p><b>To discuss and agree SPC news in the two church parish magazines</b></p> <p><b>Next meeting:</b> The next meeting of Seighford Parish Council will be held on Monday 18<sup>th</sup> November 2024 at Great Bridgeford Village Hall</p>
	Meeting Close