



SEIGHFORD PARISH COUNCIL

To the members of Seighford Parish Council:

You are hereby summoned to attend The Annual Meeting of Seighford Parish Council to be held at Seighford Village Hall on Monday 15th July 2024 starting at 7.30pm

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Kelly Day Clerk & RFO: Tel: 07931 167 081 E-mail: clerk@seighford-pc.org.uk

AGENDA

1	To receive apologies and accept and record any reasons for absences
2	Declaration of interests: a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992 b) To note the receipt of any written requests for dispensation
3	Time allocated: 10 mins (7:40) Public Open Forum: Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes.
Meeting of councillors only	
4	Time allocated: 10 mins (7:50) Updates from Borough/ County Councillors:
5	Time allocated: 5 mins (7:55) Parish Council Meeting held on the following dates in 2024: 1. Extraordinary Meeting – 26 th March 2024 2. Annual Meeting - 20 th May 2024 3. Extraordinary Meeting – 24 th June 2024 a) To receive the draft minutes for approval as a correct record and sign b) Matters arising not covered elsewhere on the agenda c) To discuss actions and outcomes from previous meetings
6	Time allocated: 10 mins (8:05) Planning matters: To consider any planning applications received since the last meeting 23/38214/FUL Land North East of Billington Farm, Billington Bank, Stafford. Proposed pick your own facility, farm shop, café, childrens activity area, dog walking area and associated parking. Deadline 24 th July.
7	Time allocated: 10 mins (8:15)

	Parish Councillors Report: Councillors to report on issues affecting their wards
8	Time allocated: 5 mins (8:20) Chairman's report:
9	Time allocated: 10 mins (8:30) To agree a suitable memorial to remember Gill Cox in recognition of her work to the Derrington community
10	Time allocated: 15 mins (8:45) Highways, Footpath & Playing Field matters: <ul style="list-style-type: none"> • To provide an update on the proposed playing field in Seighford • To revisit the proposed cricket wicket project at Great Bridgeford children's playing field • To approve prices for benches in Seighford play field
11	Time allocated: 10 mins (8:55) Housing Needs Surveys: <ul style="list-style-type: none"> • To decide how to report back the findings from the surveys to Stafford Borough Council • Report on the Affordable Housing Needs Survey for Great Bridgeford
12	Time allocated: 5 mins (9:00) To discuss the Speed Watch radar devices and procurement of replacements to replace the broken ones.
13	Time allocated: 10 mins (9:10) To review and adopt council policies as below: <ol style="list-style-type: none"> a) Financial Regulations b) To agree a plan on how to monitor current assets and plot them for approval at a future meeting c) To discuss an amendment to the current Standing Orders
14	Time allocated: 5 mins (9:15) To nominate and authorise an additional payment signatory
15	Time allocated: 5 mins (9:20) Finance – Clerk: <ol style="list-style-type: none"> a) To approve bank reconciliation b) To receive an update on expenditure against the budget for 2024/25 c) To approve accounts for payment
16	Time allocated: 5 mins (9:25) To discuss and agree SPC news in the two church parish magazines
	Next meeting: The next meeting of Seighford Parish Council will be held on Monday 16 th September 2024 at Derrington Village Hall
	Meeting Close